

Chairs' Meeting Agenda  
Wednesday July 17, 2019  
2:00 p.m., ED 330

**NOTES**

Attendees: AUtter, MJBradley, LGBryant, JBiondolillo, PFinnicum, JHenley, RTowery

**New Business**

1. Meet the Provost
2. College Opening Meeting – August 15 at 9:30 – MJBradley shared agenda with chairs
3. Faculty Awards – MJBradley discussed award nomination and award process
4. Graduation – August 2 at 7:00 p.m. MJBradley has previous commitment and will be unable to attend, LGBryant will substitute
5. Department Update
  - a. P&C – BA Psych online faculty hired, Online School Counseling program is progressing extremely well
  - b. TE – Early literacy position is possible, investigating degree center enrollment numbers, have received estimate from BHall regarding renovations
  - c. ELCSE – New doc program will be housed in previously occupied travel space
  - d. HPESS – ongoing interior renovations to the HPESS building, beginning Sport Admin search
6. Graduate Faculty Status – LGBryant shared website of faculty listing, MJBradley requested that chairs review and ensure that all faculty who teach graduate level courses comply.
7. Faculty Evaluations – MJBradley discussed concerns regarding dates of evaluations being emailed
8. International Travel – Chairs participated in discussions regarding traveling abroad
9. Other
  - a. Chairs discussed the office hour expectation of faculty for future semesters
  - b. Scholarship listing was provided